



**Façade Assistance & Corridor Enhancement (FACE) Program
Application for Assistance (2019)**

Those interested in receiving FACE financing for exterior improvements must complete this form and submit to the City of Worthington. The City will review the information to determine whether an award of FACE assistance is approved for the described project.

Applicant Information	
Applicant Name	
Applicant's Mailing Address	
Contact Name & Title	
Contact Email	
Contact Phone No.	
Project Site Address	Is this site: <input type="checkbox"/> Purchased <input type="checkbox"/> Leased (lease ends: ____ / ____ / ____)
Applicant's Federal Identification Number (FEIN)	____ - ____ (attach sheet if additional FEINs)
Describe the Economic Impact of the Project, including jobs created/retained, payroll considerations, and total investment	
Attach Copy of Applicant's Recent Letter of Credit or Loan Commitment from a Banking Institution	If the Applicant cannot show recent correspondence from a Banking Institution, Applicant can supply a completed Personal Financial Statement (SBA Form 413).

Property Owner Information

Property Owner Name*	
Email	
Phone No.	

** If Applicant is NOT the Property Owner, then Property Owner must supply notarized acknowledgement.*

As the owner in fee simple of the real property at the Project Site Address, I hereby acknowledge and approve of the Applicant submitting this request for City of Worthington FACE assistance to improve said property.

PROPERTY OWNER

STATE OF OHIO)
) ss.
 COUNTY OF _____)

Before me, a Notary Public, in and for said county, personally appeared the above-named Property Owner who acknowledged the signing hereof to be his/her voluntary act for the purposes therein mentioned.

Signed: _____
 Notary Public, State of Ohio

My Commission expires: _____

Project Site – Current Conditions

<p align="center">In the Space Provided, Describe the Project Site's Current Conditions, including Building & Site Improvement Needs</p>	<p>(Attach additional sheets if necessary)</p>
<p>Attach Current, As-is Photographs of the Project Site</p>	

Project Scope of Work & Applicant Experience

<p>Estimated Total Exterior Project Costs</p>	<p>\$ _____</p>
<p>In the Space Provided, Describe the Exterior Improvement Project's Scope of Work</p>	<p>(Attach additional sheets if necessary)</p>
<p>In the Space Provided, Describe the Applicant's Experience in Undertaking / Managing Similar Projects</p>	
<p>Attach Renderings, Illustrations and/or Drawings for the Exterior Improvement Project</p>	

Project Work Bids	
Attach Three (3) Written Bids for All Exterior Improvement Work to be Performed under the Project	<p>Applicant must supply at least three (3) written bids for the work to be performed. Applicants must ensure that all bids are based on the <u>same work</u> (example: if Bid 1 is for tuckpointing, window replacement, and flashing, Bids 2 and 3 must also be for same scope of services)</p> <p>NOTE: Although FACE awards are calculated only per the lowest bid, Applicants are free to accept higher bids.</p>
Contractor Selected & Construction Schedule	
Contractor(s) Selected	Name: _____
Construction Schedule	<p style="text-align: right;">Approximate date work to be completed:</p> <p>Approximate date work to begin: _____ / _____ / _____</p> <p style="text-align: right;">_____ / _____ / _____</p> <p style="text-align: center;">In all cases, FACE-assisted construction must be completed within 24 months of making application</p>
Compliance with City Laws & Regulations	
<p>Please verify the following by providing a check mark next to the ones that are true.</p> <p><input type="checkbox"/> Property taxes are up to date on this property.</p> <p><input type="checkbox"/> Applicant is in full compliance with City income tax obligations.</p> <p><input type="checkbox"/> Property is fully compliant with the City's building & zoning code; There are no known violations.</p>	
Applicant Signature	
<p>As an authorized representative of the Applicant, I hereby submit this Application. I understand that this Application, once submitted, in no way constitutes a commitment of funds by the City of Worthington.</p> <p>I hereby represent and certify that I have reviewed the information contained in this Application, and the foregoing and attached information, to the best of my knowledge and belief, is true, complete and accurately describes the proposed project for which the City's FACE assistance is being sought.</p> <p>I am aware that Ohio law sets forth criminal penalties for falsification on applications for economic development assistance (<i>see</i> Ohio Revised Code §2921.13(A)(4)).</p>	
<p>_____ Applicant Signature</p>	<p>_____ Printed Name & Title</p>
<p>_____ Date</p>	

Applications are to be submitted to the following:
City of Worthington, Economic Development
6550 North High Street
Worthington, Ohio 43085